

Blum Services, Inc.

Job Title: Lead Carpenter

Reports to: Production Manager

Primary Purpose of Job

A Lead Carpenter is a craftsman with extensive skill and experience level, and is able to manage job sites with multiple employees and trade contractors.

Essential Duties and Responsibilities

- Extensive knowledge of residential construction and remodeling trades, practices, procedures, techniques, tools and equipment, materials, specifications, quality control, cost control, safety and applicable building codes.
- Proficient at blueprint reading.
- Able to do layout, framing, finishing or typical projects, including a variety of room additions, and remodeling and renovations.
- Ability to draw appropriate sketches to communicate details to employees, and others.
- Mathematical skills and analytical skills to do material and labor estimates, as well as to interpret job cost reports.
- Able to clearly explain steps, provide clear directions, and answer questions about construction processes to employees and subcontractors.
- Adept at establishing relationships with all parties involved in the construction process that facilitates harmonious working relationships during project, and permit prompt resolution of problems and conflicts as they occur.
- Able to organize progress of multiple team members and trade contractors on a jobsite – and occasionally multiple jobsites.
- Able to schedule projects, and to quickly identify potential schedule conflicts and generate and implement needed modifications.
- Able to complete and fulfill paperwork required for project management, scheduling, job site safety management, purchase orders, and time sheets.
- Job requires ability to perform tasks on all areas and aspects of construction project.

Skills Required

- Applied mathematics
- Mechanical drawing
- Blueprint reading
- Ability to read and understand local building codes and regulations
- Must be physically fit
- Reliable and hardworking
- Able to follow oral and written instructions
- Must possess good oral communication skills
- Observe good safety practices at all times

Additional Requirements

- Current driver's license
- Reliable transportation
- Basic hand tools

Working Conditions

- Ability to lift heavy weights
- Kneel, crouch, stoop, bend, climb, crawl, or work in awkward positions
- Some of the jobs are outdoors in hot or cold weather, wind or rain, in dust, mud noise, or other uncomfortable conditions
- May be exposed to fumes, odors, dangerous particles, or irritating chemicals (See Employee Copy of the General Health and Safety Plan)
- Good manual dexterity
- Good hand-eye coordination
- Good sense of balance
- Good stamina

Work Area

Onslow County and Emerald Isle

This job description is not an exclusive or exhaustive list of all job functions that an employee in this position may be asked to perform from time-to-time.